

**LYELL McEWIN REGIONAL VOLUNTEER
ASSOCIATION Inc**



POLICY & PROCEDURES DOCUMENT

POLICY TITLE: **DEPARTMENT OF HUMAN SERVICES GUIDELINES
FOR VOLUNTEER INVOLVEMENT**

POLICY NUMBER: **4.5**

POLICY STATEMENT:

The Lyell McEwin Regional Volunteer Association has a responsibility to work within the confines of guidelines established by the SA Department of Human Services for the responsible management of volunteer programs - by virtue of the fact that most of its programs are affiliated with LMH.

Accordingly the Board of Lyell McEwin Regional Volunteers Inc seeks to work within (but are not limited to) the confines of Industrial Circular 1.101 regarding the use of volunteers

EXPECTED OUTCOMES:

1. To facilitate the development of a relationships between Lyell McEwin Regional Volunteers, the Dept of Human Services and LMH in the management of its volunteer programs
2. To ensure that LMRVA are operating in a manner which meets government guidelines for the management of volunteer resources

PROCEDURES (To implement Policy)

1. An up to date copy of the Department of Human Services Industrial Circular 1.101 "Guidelines for the involvement of volunteers in the SA Health & Disability Sectors" is to be kept and accessible in the office of the Executive Officer.
2. That this document shall be referred to in the development and consideration of future policies being developed by LMRVA Inc.

Policy passed by Board of Governance on September 20th 2000

Policy last updated July 2008